

# Launch Details

August 21-23, 2024

Start Time: 8:30a

Elementary End Time: 12:15p

Secondary End Time: 1:00p

Attend on your attendance day.

## [2024-25 Launch Schedule](#)

### Launch Schedule

Hello, Summit families, it's almost LAUNCH TIME! We've been busy getting ready for the new school year and are excited to see some familiar faces around campus, and to meet our new families!

### Below you will find...

- parent Infinite Campus account help
- a list of items that have to be completed online ***BEFORE*** Launch
- a list of tents that will be setup at Launch for you to visit, if needed

### But first, a few notes...

- Parents attend Launch with their students. There are tents to be visited for housekeeping items and parent meetings for both elementary and secondary parents. Please park around the buildings and walk to the alley between the buildings, entering from the ***east end***. No parking between the buildings (the area will be blocked off).
- Please bookmark and frequently refer to the [Summit Event Calendar](#). All Summit events will be added to this spreadsheet with details, contact info for questions, needed links, etc. The SEC is best viewed on a computer screen.
- Our Summit Spirit Store will be open several times during the year - the first time being very soon! Keep an eye on the Summit Event Calendar for dates.
- If you see a period in your student's schedule with no class assigned in Campus, give it a couple of days and check back. A few class codes have not been populated yet.
- Supply lists can be found [here](#). Teachers may indicate additional needs during Launch week's shortened classes. No supply donations are being requested this year. We recommend that students (or their parents if students are in lower grades) bring a notebook & pencil/pen to Launch to take notes.
- We will have a free slice of pizza for each student at Launch. It's not necessarily a full lunch, but will give you an idea of what to order for your student each week. Go [here](#) for more info on ordering pizza once the school year starts.

- **All Summit students (K-12) have Schoology, Google and Infinite Campus accounts set up for school use.** Students may log into Schoology [here](#). Their username is their seven digit student ID. If you do not know your student's password you will be able to have their password reset at Launch. **The same password is used for Infinite Campus, Gmail and Schoology.**

Their Gmail address is their seven digit student ID number [@jeffcoschools.us](mailto:@jeffcoschools.us) ([111111@jeffcoschools.us](mailto:111111@jeffcoschools.us)). Their Infinite Campus username is their seven digit student ID number.

If you know your student's password and want to change it, you can do so [here](#) (enter student's ID number into Log in box, enter their password into the next box).

- Notice of Intent to homeschool letters (NOI) should have been submitted during the enrollment process via EnrollJeffco. If you have not yet submitted a NOI you can submit your NOI to Jeffco regardless of your district of residence. You may want to submit a student's NOI to your district of residence if your student might play sports or need services through that district. If you submit to your district of residence you do not need to also submit to Jeffco.
- **Full Time High School Students DO NOT submit a Notice of Intent to Homeschool.** Full time designation requires a student to be enrolled in CE classes. If you don't know if your student is full-time or not, they probably aren't. Questions? Email Ms. Wall ([wall@thesummitacademy.org](mailto:wall@thesummitacademy.org)).
- How do I attend multiple classes with more than one child? Parents manage this in multiple ways. They often pick and choose between different classes to attend. They may choose a class with one child, but if another child has the same teacher for another class, they may choose to attend a different one. Homework classes might be more important to attend. Staff will be available to assist students/families with finding classrooms if needed.
- "My high schooler says they don't need to come because the teacher doesn't teach on that day." WRONG! It is an important day for your high schooler. Teachers hand out texts, supply lists, syllabi, go over class policies, etc. It is the best way for your student to get started on the right foot. Besides...they will see their friends and get some free stuff!
- Parents will sign Comprehensive, 9th-12th and Volunteer waivers via links from signNow. Links will be sent out soon. Questions RE waivers? Email Ms. Wall ([wall@thesummitacademy.org](mailto:wall@thesummitacademy.org)).

## Parent Infinite Campus Account Help

Infinite Campus contains important information that parents will want to access throughout the year (student's schedule, grades, etc). If you need help logging into your Parent Infinite Campus Account please see the below information. If you continue to have problems logging into Infinite Campus, please email Ms. Wall at [wall@thesummitacademy.org](mailto:wall@thesummitacademy.org).

1. use your Jeffco credentials (the same ones you used with EnrollJeffco) to log into the [Infinite Campus Parent Portal](#)
2. If you have forgotten your username or password, please go to Jeffco's [Personal Account Manager](#) There are links below the sign-in box to help you retrieve your username and/or password. If you continue to have problems please email Ms. Wall.

## **Please complete the following *BEFORE* Launch.**

### **1) Fee Payment**

#### **Desktop/Laptop**

- log into your Campus Parent account [here](#)
- click on **More** at the bottom of the menu on the left hand side of the screen (*not Fees*)
- on the right hand side of the screen click on **Jeffco Student Fee Payment**
- all students will be selected by default
- click the blue **Next** button
- select the fees that are applicable to your student(s) and complete check out procedure

#### **Campus Parent App**

Download the free Campus Parent app from your app store.

Search for Jefferson County.

Log in w/ district username & password

Look for the Quick Links section at the bottom of the page.

Tap **Jeffco Student Fee Payment** (*not Fees*).

You'll see a list of your students - select them all.

Tap **Next**.

Use checkboxes on the left to select (or deselect) the fees you wish to pay.

Go to cart and submit payment information.

### **2) Infinite Campus Online Registration/Schedule Check**

ALL FAMILIES (returning and new) should complete the Infinite Campus Online Registration (Back-to-School Annual Update). Instructions for completing registration can be found [here](#). Scroll down a little and look for "**Steps for completing the annual update.**" Registration is open until 9/13/24.

View your student's schedule in Infinite Campus. If you need to request a schedule change, please see instructions [here](#).

### **3) Student Schoology Account**

Please log into your student's [Schoology](#) account to make sure they have access. Students will use their seven digit student ID number as their username. Their student ID is printed on their schedule. If you do not know your student's password you will be able to have their password reset at Launch.

## **Visit these tents while at Launch.**

### **1) Welcome Tent**

Start at the Welcome Tent to pick up your student's notebook (1st-6th only), folder (Kindergarten, and 7th-12th only) and a gift for all students.

### **2) Student IDs**

Ms. Wall will be taking photos of all 9-12 students for Student IDs.

### **3) Schedule Change Requests**

Before Launch feel free to email Mrs. Miller ([miller@thesummitacademy.org](mailto:miller@thesummitacademy.org)) regarding class change requests. At Launch a tent will be set up to address schedule change requests.

### **4) Health/Medical Paperwork/Medications**

Mrs. Cordova will be available to answer health questions.

- What to bring: medication, medication agreements, health care plans, self carry forms. These need to be signed by parent, child (if self carries) and physician. You may also bring current immunization records.
- Medications: Please be sure the child's first and last name, dosage and administration route, and date of expiration are on all medications and accompanying paperwork. Please keep medication in the original box. Snacks: If your child may need an emergency snack due to diabetes, hyperglycemic episodes, allergies (GF, etc) please bring some snacks for us to keep on hand.

### **5) Volunteers**

Mrs. Cordova will be on hand to answer questions about volunteer positions.

### **6) Curriculum**

You may visit Mrs. Burns & Mrs. Mower at the Curriculum Tent to turn in overdue items, renew items still in use, and complete/turn in order forms. Books will not be pulled at Launch. Orders submitted at Launch should be ready for pick up by your attendance the following week. Summit's catalog and curriculum order form are available for viewing/download on our website [here](#). Questions? Email [textsbooks@thesummitacademy.org](mailto:textsbooks@thesummitacademy.org)

### **7) Schoology Campus Help**

Mrs. Arndt and Miss Lewis will be manning the Schoology Help Tent and will offer assistance to students with Schoology issues. If a student is having problems logging into Schoology, passwords can be reset.

### **8) Fees/Pizza**

It is preferred that you pay all fees online before Launch. Mrs. Seybert will be available to accept school fee and pizza payments if you choose not to submit payments online as

described above. If you elect to pay the Buy Out fee in lieu of volunteering hours, cash payment will be accepted at the Fee table.